

OHSU Resident/Fellow Meal Money Guidelines

Please carefully read the following guidelines regarding the OHSU Resident/Fellow Meal Money program. Please note that GME and the Food and Nutrition Department have implemented the program, which is a benefit provided for our residents/fellows who work long hours. Please adhere to the requirements listed below to assure this privilege can be honored.

1. At time of purchase, participant must present his/her OHSU ID badge and scan the attached yellow barcode with the Café cashier. If you forget your employee ID Badge you will not be able to use the system for payment.
2. It is the responsibility of each employee to maintain the security of his/her OHSU ID badge. Lost or stolen badges should be reported immediately to Public Safety, GME, and the Food and Nutrition department. It is critical that you report lost or stolen OHSU ID badges as soon as possible. The employee will be held responsible for all transactions up to the time that the badge is reported lost or stolen. You may call the Food and Nutrition Administrative Office at 4-3768 to report a lost or stolen ID Badge that has a Resident/Fellow barcode attached.
3. It is against OHSU policy for an employee to allow another employee to use his/her ID badge to make a meal barcode purchase.
4. The last line of your receipt will show your remaining account balance (the negative in front of this figure indicates how much you have left to spend). Total monthly account balances will not exceed \$350 and will be balanced to this amount if exceeded.
5. Purchases cannot exceed \$40 per transaction. It is the Resident/Fellow's responsibility to provide alternative payment when the account limit is reached.
6. Receipts are required should you have a discrepancy with any purchase. No refund credits will be made to an account without a receipt. Any issues or discrepancies must be addressed on the same day of purchase. Under no circumstance will a cash refund be made for a Resident meal barcode purchase.
7. Failure to comply with the terms outlined here in the OHSU Meal Barcode Program may lead to disciplinary action.
8. OHSU reserves the right to change the requirements for participation in the OHSU Meal Barcode Payment System.