Residency and Citizenship – New Student Processing Guide for Oregon Residents

To determine if a student qualifies as an Oregon resident, see Section 3 of *Policy 02-10-010 Student Residency for Tuition Purposes.*

Abbreviations:
- Affidavit = Oregon Residency Affidavit (long form)
- Declaration = Residency Status Declaration Form (short form)
- DACA form = DACA Residency Status Declaration Form
- VA Form = VA Benefits Intake Form

Student meets requirements under:	Form	Banner Coding	Upload to OnBase Registrar > Other Residency Change	Notes
3.A In Oregon 12 months	Affidavit if requested after admit; otherwise none	Residence = R Citizenship = Y or P Attribute = <none>	—	—
3.B Dependent on someone in Oregon 12 months	Affidavit if requested after admit; otherwise none	Residence = R Citizenship = <per app> Attribute = <none>	—	The parent must be a citizen; in the rare case where the student is a non-citizen, attribute = RESD and documentation required
3.C Graduated HS in Oregon + parent in Oregon	Affidavit if requested after admit; otherwise none	Residence = R Citizenship = Y or P Attribute = <none>	—	—
3.D Veteran	Declaration	Residence = R Citizenship = <per app> Attribute = VETR	DD 214, Veteran ID card, or similar	Banner must list primary residence in Oregon; do not set Residence=R until this requirement is met
3.E VA benefit recipient	Declaration + VA Form	Residence = R Citizenship = <per app> Attribute = VETR	Declaration	Processed by Reg only; Banner must list primary residence in Oregon; do not set Residence=R until this requirement is met
3.F Member of the Armed Forces	Declaration	Residence = R Citizenship = <per app> Attribute = RESD	Written orders to a duty station in Oregon	Banner must list primary residence in Oregon; do not set Residence=R until this requirement is met

Student meets requirements under:	Form	Banner Coding	Upload to OnBase Registrar > Other Residency Change	Notes
3.G(1) Non-immigrant, non-education visa holder	Affidavit if requested after admit; otherwise none	Residence = R Citizenship = N Attribute = RESD	Visa	—
3.G(2) DACA	DACA form; also Affidavit if requested after admit	Residence = R Citizenship = N Attribute = DACA	DACA form	DACA students must meet 3.A or 3.B to be eligible for Oregon residency
3.H Refugee or special immigrant visa holder	Declaration	Residence = R Citizenship = N Attribute = RESD	Refugee documents or visa	
3.I Citizen of the Freely Associated States	Declaration	Residence = R Citizenship = N Attribute =COFA	Passport or other proof of citizenship	Freely Associate States: • Republic of Palau • Republic of the Marshall Islands • Federated States of Micronesia
3.J Native American/Alaska Native	Declaration	Residence = R Citizenship = <per app> Attribute = RESD	Documentation or written statement of where they completed secondary education (name of school, city)	Banner must list race/ethnicity as Native American or Alaska Native; do not set Residence=R unless this requirement is met
3.K Tribal member	Declaration	Residence = R Citizenship = <per app> Attribute = RESD	Tribal membership or enrollment card or equivalent	
Non-resident, in-state tuition exceptions	None	Residence = I Citizenship = Y or P Attribute = <see notes>	—	BCTR = Bordering County Tuition WRGP = WICHE Exception REOU = EOU Residency Exception OMAS = OMS-MD program